

## ARTIST EXHIBIT PROPOSALS

The Schoolhouse Café and The Little Gallery

Location: 6203 Highway 217, Sandy Cove

**Deadline: March 31 annually**

The Little Gallery at The Schoolhouse Café is seeking exhibit proposals from individual artists living in the SouthWest NS region for our cafe and gallery located in Sandy Cove. Preference will be given to those living on Digby Neck, Long Island or Brier Island.

The Schoolhouse Cafe is a Social Enterprise, run by a local registered non-profit group: The Digby Neck Collective Society. The mission of the society is to create a purposeful, valued and connected community. We strive to do this by offering a wide variety of opportunities to the residents and visitors to Digby Neck, both taking advantage of the knowledge and skills existing within our communities, and encouraging and supporting the exploration of new experiences.

As a unique café, run entirely by local volunteers, we are committed to serving locally roasted fairly traded and organic bean coffee, offering excellent espresso and serving delicious food, using locally sourced, organic ingredients whenever possible. We are located in a community that appreciates and supports the arts. The Schoolhouse Cafe, believes the building blocks of a good life can be brewed with the 4 C's: community, culture, conversation, and of course good coffee. We are committed to providing a space for artists to display their work in a dedicated gallery space. A committee will select the artworks to be shown for the season, June through October in three week periods. From November through February the Gallery switches gears and becomes The Christmas Store for our local crafters. Gallery space is available March through May, however the Gallery is open only on Saturdays, September through June.

Please email your proposal application and images via: [schoolhousecafedncs@gmail.com](mailto:schoolhousecafedncs@gmail.com)

Please use subject line: Little Gallery Exhibit Proposal

In order for your proposal to be considered you must also sign the included Contract Requirements. If your proposal is selected, the Gallery will return a signed agreement to you.

Please include:

- a minimum of 4 images of work you plan to display or work in the same medium and price range.
- image list including the title of work, medium, dimensions, date of completion and prices
- current bio and/or artist statement with contact information
- concise exhibit proposal
- preferred exhibit dates: from-to

The Little Gallery at The Schoolhouse Cafe A project of the Digby Neck Collective Society  
Contract Requirements

REQUIREMENTS FOR EXHIBITING ARTISTS:

Artists:

- Artists are encouraged to commit to 3 weeks
- All art must be ready for display with appropriate hanging apparatus (the café has a hanging systems with “S” hooks that easily adjust for different heights so that nails are not placed in the walls.
- Any additional items/furniture the artist wishes to use must be approved prior to exhibit installation and provided by the artist.
- Artists must install their exhibition (some assistance will be provided by the selection committee), preferably during the open hours of the café between 9am-2pm
- Artists must supply a full list of sale prices for art (majority of the art must be for sale, with only limited “not for sale”) and indicate whether taxes are to be added or not.
- Artists must agree to provide 35% of sales to The Digby Neck Collective. (Gallery will collect sales and calculate).
- Artists must provide their own labels and either create a digital poster of original design (to be reviewed and approved by the selection committee) OR provide text and visuals.
- Artists are encouraged to manage their own publicity (Facebook, email, etc.)
- Artists are encouraged to provide contact cards artists are invited, but not required, to provide an additional art work if another is sold and removed from the exhibit.
- Artists are encouraged to create work on site at the gallery.
- Artists are encouraged to schedule a ‘Meet the Artist’ event, to be held during the open hours of the Café.
- Artists may provide their own refreshments for openings or simply have guests purchase drinks/food available in the cafés.
- Artists are encouraged to provide and contact cards. All work must be removed from the Gallery by the end of the following open day.

The Little Gallery will:

- provide a floor plan

- provide access to artist to install work on the day prior to opening, during regular Café hours. (9am-2pm)
- collect sales and calculate payment to artist ( 65% to artist, 35% to The Digby Neck Collective Society). HST will be Charged only if the artist requires.
- maintain a guest book and will provide copies of page(s) pertaining to the exhibit, if requested.
- post on its Facebook page, and share with The Collective and Schoolhouse Cafe pages.
- make every effort possible to insure that the exhibited art secure, and protected from damage.
- Please note: We encourage exhibitors to ensure that their work is covered by their own insurance policies.
- notify the artist of any sales and or concerns.

I have read and agree to the above guidelines.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

All proposals submitted by the deadline date of March 31 will be considered. Exhibits are awarded based on the proposal, with preference given to permanent residents of Digby Neck & Islands, not on a first-come first served basis. Should your proposal be selected, the Gallery will endeavour to schedule your exhibit within the dates you have requested, but reserves the right to request alternate dates.